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GOVERNMENT OF INDIA  
MINISTRY OF COMMERCE AND INDUSTRY  
DEPARTMENT OF COMMERCE  
DIRECTORATE GENERAL OF FOREIGN TRADE

PUBLIC NOTICE NO. 38 / (2015-2020)  
NEW DELHI: DATED THE 9 November, 2017

**Subject: Amendment in Paras 2.20, 2.21 and 2.22 of the Handbook of Procedure (2015-20).**

In exercise of powers conferred under paragraph 2.04 of the Foreign Trade Policy, 2015-2020, the Director General of Foreign Trade hereby inserts sub-para (d) in Para 2.20 and modifies Para 2.21 and 2.22 of the Handbook of Procedure (2015-20) as under:

**(I) Insertion of sub-para (d) in Para 2.20 :**

**2.20: Revalidation of Import / Export Licence Certificate/ Authorisation /Permissions for Non-SCOMET items**

d) Revalidation of Authorisation/Duty Credit Scrip shall also be allowed without charging any fee for the period of delay (the period for which authorisation/scrip holder was unable to utilise the same) or six months, whichever is less, due to the following reasons:

(i) If Authorisation/Scrip or any amendment thereof could not be transmitted to Customs Server within fifteen working days from the date of issue/amendment;

(ii) If Authorisation/Scrip rejected by Customs server with error Code;

(iii) If request for issue of waiver of Bond/EODC was not considered within the period specified under Para 9.10 of HBP, 2015-2020 where complete application was submitted within the validity of the Authorisation.

In such cases, revalidation shall be allowed from the date of endorsement for the period of delay or six months, whichever is less. For example: Authorisation is issued having initial validity of 12 months on 01.04.2017. It was transmitted to Customs server on 01.04.2017 by DGFT server but it is accepted by Customs server on 31.10.2017. So the Authorisation holder loses 7 months (still 5 months validity is left). In such a case, RA shall allow revalidation for a period of 6 months (validity of 5 months is subsumed) from the date of endorsement.

The applicant shall submit request for endorsement of Authorisation/Scrip along with screen shot of DGFT server as well as Customs Server in support of his claim. RA shall verify the same before revalidation is allowed.

However, request must be made to RA concerned within a month from the date of final acceptance of Authorisation/Scrip in the Customs Server.

Notwithstanding anything contained above, these provisions of revalidation shall not apply wherever, the authorisation/scrup holder had clear 6 months period in hand for utilisation.

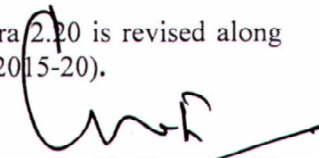
**(II). Revision in Para 2.21 of the Handbook of Procedure (2015-20):**

Existing Provision	Revised Provision
<b>Authority to Revalidate</b>	
Such revalidation under <b>Paragraph 2.20</b> above would be permitted under specific orders of Head of Office concerned and such revalidation would be maximum up to the extent of custody period	Such revalidation under <b>Paragraph 2.20</b> above would be permitted under specific speaking orders of Head of concerned Office and such order of revalidation shall be uploaded on websites of RA/ Zonal Office concerned for easy verification by Customs authorities.

**(III). Revision in Para 2.22 of the Handbook of Procedure (2015-20):**

Existing Provision	Revised Provision
<b>Application for Revalidation</b>	
An application for revalidation of authorization (other than SCOMET Authorization), may be made to RA concerned. RA would consider such application as per FTP. Where DGFT is concerned authority, original application shall be submitted to RA concerned and self-attested copy of same shall be submitted to DGFT.	An application for revalidation of authorization (other than SCOMET Authorization), may be made to RA concerned. RA would consider such application as per FTP/ HBP. Where DGFT (HQ) is concerned authority, original application shall be submitted to RA concerned and self-attested copy of same shall be submitted to DGFT (HQ).

**2. Effect of this Public Notice:** Procedure for revalidation as in Para 2.20 is revised along with provisions in Para 2.21 and 2.22 of the Handbook of Procedure (2015-20).

  
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